



## Communications & Partnerships (Advocacy) Coordinator Job Advert

Do you feel strongly about every child's right to play and education?

Are you skilled and/or experienced in communications, and possess strong interpersonal skills?

Could you support a team of volunteers in a challenging context to deliver play sessions for children and families on the move?

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**LOCATION:** Calais, France

**CONTRACT LENGTH:** 10 months (1 month probation) - rolling after 10 months

**REMUNERATION:** €168,18 per week, accommodation included.

### JOB DESCRIPTION

Join our hard-working grassroots team in providing play and education sessions for children on the move in northern France. You will be joining a team of 4 coordinators and 3 - 8 volunteers, who are collectively responsible for **planning, preparing and delivering play sessions in a highly changeable context.**

This role falls within our advocacy axis - as such, you will work closely with members of our remote advocacy team to **support the work we do to campaign for the rights of the children** we work with, guided by our principles of empowering, participative and rights-based advocacy.



Leading on our communications, you will work closely with members of the Project Play remote team, and volunteers on the ground, **to create sensitive and impactful content** for our Social Media, monthly newsletter and website. You will also support the **development and implementation of our Communications Strategy**, including working with the whole Project Play team to engage with media thoughtfully and constructively, and **representing the organisation** to journalists, decision makers and other key stakeholders.

As our partnerships lead, you will engage in regular working group meetings with other organisations in northern France to **develop and nurture active networks and partnerships**, supporting our advocacy goals and the smooth running of day-to-day operations.

Leading on advocacy within the ground team, you will also be responsible for **supporting volunteers with data collection and testimony gathering**, working with the remote team to use this data for research, reporting and communications in line with our advocacy strategy.

Alongside your role-specific tasks, you will also **work collaboratively within the coordination team** to ensure the smooth running of our service. This includes **operations and logistics** - although these tasks are shared, as a French speaker you will play a key role in supporting them.

Please see our website for a full role specification.



## ABOUT YOU

You are:

- Passionate about every child's right to access the power of play
- A team player who values collaboration and communication
- Flexible and confident in a changeable environment
- Able to support yourself and remain calm in challenging situations
- Reflective and open-minded - we are always on a journey to better and improve our service
- Able to manage an administrative workload alongside the delivery of our sessions
- Empathetic and good at supporting others

You must:

- Be over the age of 21
- Be able to procure a valid criminal record check
- Be able to commit to a minimum of 10 months
- Have the right to volunteer in France or be able to obtain a visa
- Have a working level of both written and spoken French and English
- Have experience working with children in a paid or voluntary capacity
- Have experience in team leadership and/or project management
- Have an understanding and awareness of our working context in northern France, specifically in migration and European border policy
- Have a working understanding of child protection and safeguarding practice
- Able to cover your day-to-day costs outside of accommodation. The role is remunerated at a fixed rate of €168,18 per week to support this, but the organisation cannot cover travel to and from France or other expenses



Desirable skills:

- Proficient in a relevant language (Kurdish / Arabic / Farsi)
- Experience in developing and implementing advocacy and communications campaigns, and/ or skills in digital media content creation
- Experience of working or volunteering in the field in France or abroad with people in precarious situations and/or in situation of displacement
- Experience in media engagement and/or journalism
- An understanding of trauma-informed practices, and the impact of trauma and toxic stress on childhood development
- A valid driving licence and willingness to drive the Project Play van

## **ABOUT US**

Project Play is a grassroots organisation facilitating structured play sessions for children who are living in informal living sites and accommodation centres across Calais, Grande-Synthe and the surrounding regions. We run sessions six days a week and are looking for a project coordinator to play a vital role in the day-to-day implementation of our service.

In the absence of any such provision from the state, we deliver play and informal education activities for children on the move. We are a friendly, hardworking team who aim to uphold the organisation's principles of collaboration, communication, honesty and mutual respect. Creating a supportive and collaborative team dynamic is vital for our work.

Our sessions are designed to facilitate safe spaces in which children coming through northern France can exercise agency, nurture key developmental skills, build resilience and have fun. Through offering play-based psychosocial support, our team works to assist children and their families to minimise the impacts of toxic stress, trauma and ongoing adversity.



## HOW TO APPLY

To apply for the role of Communications & Partnerships Coordinator at Project Play, please email us at [coordinatorrecruitment@project-play.org](mailto:coordinatorrecruitment@project-play.org). We will then get back to you with more information on our work, the context and the position.

We hope to hear from you soon!